

The main fundraising event is in 'Friends Week' which is usually held once each school year and there will be more information sent out later in the year about this.

In the past a contribution of £20—£50 per child per year has been suggested. We are thankful to all our supporters, some who have given for many years and /or give much more. Contributions are not obligatory but we do need this money to continue to develop the school and it's buildings as an excellent resource for education.

*"As a parent who is unable to support the school by helping out in the classroom or through after school activities, I believe the best way I can support the work of the school is by contributing towards Friends."*

**We welcome whatever support you can give.**

You can make a contribution in one of the following ways:

**By Standing Order** – this is a great way to make regular contributions either monthly, quarterly or annually spread over a period of time to suit you. You can use the form enclosed to instruct your bank or set up a regular payment online, but please let us know.

**By Cheque** – just make your cheque payable to 'Friends of Highfield CofE School'

**By Cash contribution** (although making out a cheque is safer) – Please put your contribution in an envelope and send to the School office.

Whatever way you choose to donate, don't forget to sign the Gift Aid form. Further copies can be downloaded from the school website.

Every parent or carer of a child at Highfield School is automatically a member of the Friends. There are no obligations but it does mean you can vote at our AGM and get involved too if you would like to. If you would be interested in helping with a Friends Week event or being part of the Friends of Highfield School committee, please contact us via the school office.

# Friends of Highfield C of E School



Highfield School is a Voluntary Aided school, which means that the school must raise 10% of the funds it requires to cover the cost of building work, renovations and improvements. The Diocese provides the other 90%. None of this is provided through local authority funding.

The 'Friends of Highfield C of E School Trust' was established as a charitable body to raise this 10% which is used exclusively to improve the fabric of the school, the teaching environment and as a consequence the quality of the education available. The result is that for every £100 donated, £1000 can be available to the school. That's a tenfold increase on all money raised, and this is even greater where contributions are Gift Aided.

In recent years the school has been able to enhance the education our children receive as it could access over £800K to fund:

- Building a new classroom in the infant and 2 in the junior department thereby being able to increase our intake and reduce the class size in our junior classes.
- Adding an office and improve child security by creating a new reception in junior department
- Building the Rainbow Room at the juniors, to allow groups to break out of classes and additional group teaching to take place.
- Investing in new technology including a bank of iPads in each department to enhance children's learning

The school continues to have an exciting vision for the future which involves the continued development of new teaching spaces, access and investing in technology. We would like to ask if you would consider giving at this time. You can find more information on the reverse and donation forms inside this leaflet.

## Friends of Highfield Church of England School

### STANDING ORDER

Name & Address of Bank or Building Society	
Account Number or Roll Number	
Sort Code	
<b><u>Please Pay to:</u></b>	Lloyds TSB Bank Plc, Fareham.
Sort Code:	30-90-34
Account Name:	Friends of Highfield CofE School
Account Number:	01161409
The sum of : £	
Period:	Monthly / Quarterly / Annually
First Payment Date:	.....
Givers Name & Address	
Signature	

## Friends of Highfield Church of England School

### GIFT AID DECLARATION

PLEASE COMPLETE THE FORM IN BLOCK CAPITALS	
<b>My Details</b>	
Title	
First Name or Initials	
Surname	
Address	
Postcode	
Date	
<input type="checkbox"/> I want to Gift Aid my donations in future and donations I have made in the past 4 years to Friends of Highfield C of E School.	
<p>I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.</p>	
<p>Please notify the charity if you:</p> <ul style="list-style-type: none"> <li>• want to cancel this declaration</li> <li>• change your name or home address</li> <li>• no longer pay sufficient tax on your income and/or capital gains</li> </ul> <p>If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.</p>	